



MMTC provides open-enrollment training and on-site assistance in developing Quality Management Systems registration and compliance for:

- ISO 9001
- ISO 13485 Medical Devices
- ISO 14001 Environmental
- Nadcap
- OHSAS 18001 Health and Safety
- ISO/TS 16949
- AS 9100 Aerospace/Defense
- ISO 17025 Lab Standard
- TL 9000 Telecommunications

### Transition-improvement Process Solution (TiPS) Programs

MMTC provides a cost-effective approach to prepare internal personnel in developing, managing and maintaining a quality system to comply with appropriate standards in preparation for ISO formal registration. This program focuses on required policies, procedures, and work instructions. Each company receives an electronic template for the development of a custom quality manual, on-site guidance from RAB/QSA-certified instructors and internal auditor training for up to three participants. TiPS is offered in an open-enrollment format with other companies for ISO 9001, ISO 13485, ISO/TS 16949, OHSAS 18001 and AS 9100. On-site, company specific assistance is offered at a higher fee. Due to the level of detail involved, Nadcap training is only available as an on-site engagement.



### Internal Auditor Training

*Offered as a seminar or on-site at your location (3-4 Day Training Workshop)*  
 A key element in a Quality Management Program, internal auditing helps companies assess and maintain conformance to the registered standard. With an easy to understand structured classroom sequence, use of case study exercises and mock audits, this training quickly acquaints participants with the appropriate standard. Training includes:

- Overview of the requirements
- Process systems understanding
- What an auditor needs to determine
- Structured steps for conducting audits
- How to diagnose conformance and nonconformance
- Details of the audit process
- Measures for implementing corrective action(s)

### Additional offerings include:

- Scrap and Rework
- QualityCoreTools: Production Part Approval Process (PPAP), Advanced Product Quality Planning (APQP), Failure Mode Effects Analysis (FMEA), Statistical Process Control (SPC), Measurement Systems Analysis (MSA), and Problem-Solving/Root Cause Analysis
- Consulting and facilitation of your corrective action program and supplier development

## On-Site Consulting

*(Assistance for implementation on the Production Floor)*

MMTC offers on-site assistance to help you work through the Quality System elements on the shop floor and helps you successfully complete your implementation process. Training your personnel is the most cost-effective means of implementation. We can offer as much or as little assistance as your needs require.

### Limited resources?

Let the MMTC conduct your Internal Audits, facilitate your Corrective Actions and Management Review Meetings

Many companies have found that the MMTC's RAB/QSA-certified auditors have more experience, are more efficient and are more cost effective to utilize. We have the ability to audit your system at periodic intervals and provide the unbiased results in a documented report that will meet your registrar's expectations. We can set up an annual schedule and manage the program.

We have qualified experts to do your internal audits for ISO 14001, ISO/TS 16949, ISO 13485, AS 9100, ISO 9001 and OHSAS 18001.

We can also follow up the audits with a half-day facilitation meeting to confirm that the corrective actions have been taken and verify that they are effective.

Our Quality professionals can facilitate your management review meetings and ensure that they happen at the right intervals, involve the right people and discussions are held on all of the right subjects. No matter which standard you subscribe to, we will help keep it on track and furnish you with compliant records to allow you to prove it.

For additional information, contact MMTC West at 616-771-0561 or email at [mmtcwest@rightplace.org](mailto:mmtcwest@rightplace.org).